

***A non-Scout Activity Leader must hold an Archery GB Instructor Award or be certified by an equivalent governing body accredited with scouting.***

***\*Scout Activity leader(s) must hold an Adventurous Activity Permit (Archery). Adventure Mark Center Accredited***

| Hazard                        | Who might be harmed   | Existing controls   | Severity 1-10 | Likelihood 1-10 | Rating S x L | Further Actions Required |
|-------------------------------|-----------------------|---|---------------|-----------------|--------------|--------------------------|
| Misuse of the bows and arrows | All                   | Instruction given and understood by participants before the activity takes place, activity supervised at all times by experienced instructors as above* to ensure that the rules are complied with.   | 8             | 2               | 16           | Adequately Controlled    |
| Impact from arrows            | All                   | Activity supervised at all times by qualified instructor* ensuring rules are complied with. All target and netting checked regularly ensuring capture of arrows to guarantee they stay within the range.  | 8             | 2               | 16           | Adequately Controlled    |
| String bruising arm           | Participant           | Long sleeves are encouraged and bracers must be worn  | 2             | 5               | 10           | Adequately Controlled    |
| Horseplay                     | All                   | Activity must be supervised at all times by a qualified instructor*. Group leaders told to ensure their group complies with operating rules and follow instructions given concerning waiting area, spectator and shooting lines. Groups restricted to 12 participants. If horseplay continues after a warning, the session will be stopped by the instructor. | 6             | 2               | 12           | Adequately Controlled    |
| Unauthorised use              | All                   | Range is always supervised when in use, all equipment including targets are locked in a store when range unsupervised.  | 8             | 1               | 8            | Adequately Controlled    |
| Equipment failure             |                       | All Equipment checked before use. Any problems are logged. Equipment checked as per log book. Faulty equipment removed from service.  | 3             | 4               | 12           | Adequately Controlled    |
| Slips and Trips               | All                   | Range checked before use. Participants encouraged to stay in waiting area. Arrows to be collected by instructor unless participants briefed otherwise.  | 6             | 3               | 18           | Adequately Controlled    |
| Impact from rear of Arrow     | Participant           | Participants instructed on correct method of walking to targets and collecting arrows   | 5             | 3               | 15           | Adequately Controlled    |
| Target falling over           | All                   | Target Tiebacks to be used  | 9             | 1               | 9            | Adequately Controlled    |
| Raising and lowering of nets  | Wardens & Instructors | Only Trained personnel to raise and lower nets. Extra care must be taken if grass on the banks is wet.  | 6             | 3               | 18           | Adequately Controlled    |

**Rating Action**

**81-100**  
Immediate Action

**61-80**  
Action within 1 week

**41-60**  
Not adequately controlled

**21-40**  
Further Investigation

**11-20**  
Adequately Controlled

**0-10**  
Trivial Risk